



## POSITION DESCRIPTION

<b>Title</b>	Senior Production Technician (Lighting)
<b>Section</b>	Technical Services Team
<b>Position</b>	Permanent full-time (Part-time will be considered)
<b>Reports to</b>	Technical Manager
<b>Start Date</b>	February 2026 or as negotiated
<b>Review Date</b>	Six months' probation and then annually
<b>Award</b>	Live Performance Award 2020
<b>Classification</b>	LPA 2020, Level 6-8 dependent on skills and experience
<b>Pay range</b>	\$70,000-\$80,000, plus super and leave loading
<b>Period of Notice</b>	As per Award
<b>Other Benefits</b>	4 weeks annual leave; 10 days personal leave; plus other legislated entitlements; and 2 BREC Wellness Days per year will apply. The opportunity to experience live performance and attend shows at BREC.
<b>Hours</b>	Monday-Sunday, on a variable 4-week cyclical roster including evenings.

### About You & the Role

You bring strong lighting expertise and hands-on experience in busy performing arts environments. You're confident working autonomously when required and supporting junior staff and casual crew with practical leadership and clear communication.

You stay calm under pressure, think ahead, and work collaboratively to solve problems. You'll work closely with the Technical Manager and the rest of the team to deliver safe, efficient productions and events, and maintain BREC's equipment and facilities to a high standard.

As a senior member of the team, you contribute to developing shared systems, efficient workflows, and a culture of continuous learning.

**BREC Values** Evolve and thrive. Champion Respect. Together.

### About Us

The Bunbury Regional Entertainment Centre (BREC) is a much-loved, multi-award-winning performing arts and conference venue that has been bringing people together in Bunbury and the South West since 1990. We are an independent not-for-profit association supported by the City of Bunbury, with a focus on people, impact, and exceptional experiences. Our venue includes a 790-seat auditorium, a 242-seat studio theatre, and flexible event spaces hosting everything from live performance and film to conferences and community programs.

We're big enough to host major productions, curate film festivals, and occasionally produce new work, yet small enough that every technician gets to stretch their skills, take ownership, and try something new. If you value variety, autonomy, and a workplace where your contribution counts, BREC is a place where your work has real impact.



Our purpose is simple. We bring people together to share exceptional experiences. Add a supportive team and the South West lifestyle - beaches, forests, and great local food - and you've got a workplace that's hard to beat. We're committed to being a diverse and culturally safe workplace and warmly encourage applications from First Nations peoples, people from culturally and linguistically diverse backgrounds, LGBTIQ+ people, and people living with disability.

### **Team Objectives**

The Technical Services Team of four (plus casuals) delivers BREC's year-round program of performances, film festivals, conferences, and community events. Multi-skilled across lighting, sound, AV, and staging, the team ensures every event is delivered safely, professionally, and to a high technical standard.

We support BREC's strategic priorities - First Nations Front and Centre, Welcome Everyone, Grow Creative Capacity, and Future Proof BREC - through well-maintained infrastructure, responsive technical services, and a commitment to supporting touring productions, local artists, and community-led activity.

Through strong collaboration with artists, clients, schools, community groups, and other stakeholders, the team plays a vital role in shaping BREC's reputation and contributing to Bunbury's creative and economic life.

### **Key Position Responsibilities**

1. Act safely, professionally, and respectfully towards clients, artists, volunteers, staff, and other stakeholders.
2. Provide high-quality customer service and a solutions-focused attitude when responding to technical challenges.
3. Deliver hands-on technical support across lighting, sound, AV, and staging as required, including setup, operation, pack-down, and resetting of spaces.
4. Operate and maintain BREC's technical equipment and infrastructure to a high standard, including reporting faults, assisting with routine maintenance, and identifying opportunities for improvement.
5. Provide guidance, instruction, and on-the-job support to Production Technicians and casual crew, contributing to a safe, inclusive, continuous learning culture.
6. Maintain accurate lighting documentation and show files to support consistency, repeatability, and efficient event delivery.
7. Assist the Technical Manager with administrative tasks (e.g. Show lead contact with Hirers, show reconciliations, rostering) as required and provide leave cover when needed.
8. Accurately record time worked and chargeable hours in accordance with BREC's processes.
9. Comply with all BREC policies and procedures, including Work Health and Safety requirements and risk management protocols.
10. Work flexibly across days, evenings, weekends, and public holidays in line with program scheduling requirements.
11. Perform other duties as reasonably required to support the successful delivery of BREC's program and services.



## **Essential Selection Criteria**

### **Technical Skills**

1. Demonstrated proficiency in Lighting for live production with hands-on experience in operating, troubleshooting, and maintaining relevant systems and equipment, including industry-standard lighting consoles and intelligent lighting systems.
2. Ability to read and interpret technical documentation (e.g. LX plans, stage plans, production schedules, etc)

### **Problem-Solving and Professional Standards**

3. Strong troubleshooting skills and the ability to think on your feet, remain calm under pressure, and proactively support smooth event delivery.
4. Demonstrated reliability, honesty, and a strong work ethic, with a professional attitude and commitment to high standards of technical service.

### **Working with Others**

5. Experience providing day-to-day task guidance, mentoring, or support to production technicians and casual crew.
6. Excellent interpersonal skills and a demonstrated ability to collaborate effectively with others.
7. Demonstrated ability to work respectfully with people from diverse backgrounds and contribute to a culturally safe workplace.

### **Administration and Safety**

8. Ability to maintain accurate records and complete required administrative tasks, with proficiency in Microsoft 365 applications and confidence in learning new software and venue-specific systems.
9. Understanding of Work Health and Safety requirements and the ability to identify and manage risks while applying safe work practices.

## **Desirable Criteria**

1. Experience in technical areas beyond lighting (e.g., sound, AV, staging, cinema operation, conferencing).
2. Confident with IT systems and systems problem solving.
3. Current driver's licence.
4. Current First Aid / CPR Certificates.
5. Basic or intermediate riggers ticket.
6. A current EWP licence.

## **Other Requirements**

Applicants must hold full work rights in Australia.

### **Applicants are required to have the:**

- Ability to safely lift and move equipment up to 30kg.
- Comfort and confidence working at heights when required.
- Ability to work extended days during peak event periods, within Award limits.

Successful applicants may be asked to confirm their capacity to meet these requirements as part of the pre-employment or probation process.



On appointment, successful applicants must supply:

- A current National Police Certificate (within 12 months)
- Working with Children Check
- White Card

and any other qualifications advised by the Technical Manager. These certificates and licences must be maintained throughout employment.

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### To Apply

Please email to [careers@bunburyentertainment.com](mailto:careers@bunburyentertainment.com)

1. A short cover letter outlining your suitability for and interest in the role. Tell us why this is the job for you!
2. Your Resume with two referees.

**Deadline** 5pm, Tuesday 6 January 2026

**Contact** Queries to Fiona de Garis, Executive Director, via [careers@bunburyentertainment.com](mailto:careers@bunburyentertainment.com)